ALBERT WISNER PUBLIC LIBRARY
Board of Trustees Meeting
(In-person at the Library)
September 22, 2026 @ 6:30 PM

Minutes

PRESENT: Board Members Nora Aman-Gurvich, Regina Wittosch, Barbara Johansen, Michael McCann and Mary Berrigan; Colleen Larsen arrived at 6:40pm.

Director: Lisa Laico

Recording Secretary: Siobhan O'Riordan

Members of the Public: None.

Absent: Mark Damia

I. Meeting called to order by at 6:30 pm by Nora Aman-Gurvich

II. Pledge of Allegiance.

III. Review/Revise Agenda. Reviewed.

IV. Public Comment – None.

V. Fiscal Reports:

A. FY 26/27 Balance Sheets: Reviewed by the Board.

B. FY 26/27 P&Ls: Reviewed by the Board.

C. FY 26/27 Budget Transfers and/or Amendments: none.

D. Warrant #708 (General Fund):

Finance Committee member Regina Wittosch recommended that the Board consider a motion to approve Warrant #708 (General Fund); Barbara Johansen seconded the recommendation.

Motion to Approve Warrant #708 (General Fund):

Mary Berrigan made a motion to approve Warrant #708 (General Fund); Regina Wittosch seconded the motion. The Board voted as follows: Nora Aman-Gurvich – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Barbara Johansen – Yes, Michael McCann - Yes. The motion was approved.

E. Approval of new debit/ACH vendors: None.

F. Minutes of August 25, 2026 Regular Monthly Meeting

Mary Berrigan recommended that the Board consider a motion to approve the minutes of the 8/25/26 regular monthly meeting; Regina Wittosch seconded the recommendation.

Motion to approve the minutes of August 2026 regular monthly meeting:

Barbara Johansen made a motion to approve the minutes; Colleen Larsen seconded the motion. The Board voted as follows: Nora Aman-Gurvich – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Barbara Johansen – Yes, Michael McCann - Yes. The motion was approved.

VI. **New Business**:

A. **AWPL Conflict of Interest Policy**

Colleen Larsen of the Executive Committee recommends that the Board consider a motion to reapprove the Library's existing Conflict of Interest policy; Michael McCann seconded the motion.

Motion to re-approve AWPL Conflict of Interest Policy:

Michael McCann made a motion to re-approve AWPL Conflict of Interest Policy; Regina Wittosch seconded the motion. The Board voted as follows: Nora Aman-Gurvich – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Barbara Johansen – Yes, Michael McCann - Yes. The motion was approved.

B. **AWPL Procurement Policy**

Regina Wittosch of the Executive Committee recommends that the Board consider a motion to re-approve the Library's existing Conflict of Interest policy; Colleen Larsen seconded the motion.

Motion to re-approve AWPL Procurement Policy:

Regina Wittosch made a motion to re-approve the plan; Michael McCann seconded the motion. The Board voted as follows: Nora Aman-Gurvich – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Barbara Johansen – Yes, Michael McCann - Yes. The motion was approved.

C. **Draft framework of Emergency Response & Continuity Plan**: reviewed.

VII. **<u>Old Business</u>**: None.

VIII. <u>Board Committee Reports</u>: Reviewed.

A. Executive Committee – Nora Aman-Gurvich.

B. Building & Grounds – Barbara Johansen.

<u>Motion to accept proposal from Bedik Communication, Inc. for video camera security system</u>: Barbara Johansen made a motion to accept the proposal from Bedik Communications, Inc., in the amount of $13,500.00, for the installation of a new InVid camera system; Regina Wittsoch seconded the motion. The Board voted as follows: Nora Aman-Gurvich – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Barbara Johansen – Yes, Michael McCann - Yes. The motion was approved.

Due to market price fluctuations, the proposal was revised to $14,200.00 as of September 23, 2026. The Board approved the increase through email confirmation. The Board voted on the increase as follows: Nora Aman-Gurvich – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Barbara Johansen – Yes, Michael McCann - Yes. Regina Wittosch – Yes. The motion was approved.

C. Community Relations – Barbara Johansen.

D. Financial - Regina Wittosch.

E. Personnel Committee – Colleen Larsen.

IX. Friends of the Library Liaison – Colleen Larsen

- A volunteer appreciation luncheon is scheduled for October 14 following the FOL regular meeting.
- The Friends will hold their annual FOL Holiday Book Sale November 21 and 22.

X. Director's Report: Reviewed.

XII. **Personnel Report: None.**

XIII. Adjournment:

<u>A motion to adjourn</u> the meeting at 8:35pm was made by Colleen Larsen; Michael McCann seconded the motion. The Board voted as follows: Nora Aman-Gurvich – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Barbara Johansen – Yes, Michael McCann - Yes. The motion was approved.

Motions:

1. To approve Warrant #708 (General Fund).
2. To approve minutes of August 2026 regular monthly meeting.
3. To re-approve AWPL Conflict of Interest Policy.
4. To re-approve AWPL Procurement Policy.
5. To accept proposal from Bedik Communications for video camera security system.
6. To accept revised proposal from Bedik Communications for video camera security system via email.
7. To adjourn.

DATE & TIME FOR UPCOMING MEETINGS:

- Tuesday, October 27, 2026 – 6:30pm @ the Library

Recorded by Siobhan O'Riordan on September 22, 2026 and submitted on September 28, 2026.