

# ALBERT WISNER PUBLIC LIBRARY

## Board of Trustees Meeting (In-person at the Library) August 25, 2026 @ 6:30 PM

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### Minutes

**PRESENT:** Board Members Nora Aman-Gurvich, Colleen Larsen, Regina Wittosch, Barbara Johansen, Michael McCann and Mary Berrigan.

**Director:** Lisa Laico

**Recording Secretary:** Siobhan O’Riordan

**Members of the Public:** None.

**Absent:** Mark Damia

**I. Meeting called to order by at 6:30 pm by Nora Aman-Gurvich**

**II. Pledge of Allegiance.**

**III. Review/Revise Agenda.**

**IV. Public Comment – None.**

**V. Fiscal Reports:**

A. **FY 26/27 Balance Sheets:** Reviewed by the Board.

B. **FY 26/27 P&Ls:** Reviewed by the Board.

C. **FY 26/27 Budget Transfers & Amendments:**

Regina Wittosch of the Finance Committee recommends that the Board consider a motion to approve the following budget transfer; Colleen Larsen seconded the recommendation:

- Increase account 5032 Contractual Annual RCLS ILS Support Fee by \$3,500 to \$26,000 and decrease account 5030-04 Non-Contractual Hardware/Software & Website by \$3,500 to \$5,000.

#### **Motion to approve FY 26/27 Budget Transfer & Amendments:**

Regina Wittosch made a motion to approve the amendments; Barbara Johansen seconded the motion. The Board voted as follows: Nora Aman-Gurvich – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Barbara Johansen – Yes, Michael McCann - Yes. The motion was approved.

**D. Warrant #707 (General Fund):**

Finance Committee member Regina Wittosch recommended that the Board consider a motion to approve Warrant #707 (General Fund); Colleen Larsen seconded the recommendation.

**Motion to Approve Warrant #707 (General Fund):**

Barbara Johansen made a motion to approve Warrant #707 (General Fund); Mary Berrigan seconded the motion. The Board voted as follows: Nora Aman-Gurvich – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Barbara Johansen – Yes, Michael McCann - Yes. The motion was approved.

**E. Warrant #43 (Capital Fund):**

Regina Wittosch of the Finance Committee recommended that the Board consider a motion to approve Capital Fund Warrant #43; Colleen Larsen seconded the recommendation.

**Motion to approve Capital Fund Warrant #43:**

Mary Berrigan made a motion to approve Capital Fund Warrant #43; Michael McCann seconded the motion. The Board voted as follows: Nora Aman-Gurvich – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Barbara Johansen – Yes, Michael McCann - Yes. The motion was approved.

**F. Approval of new debit/ACH vendors : None.**

**G. Minutes of July 28, 2026 Annual Board Reorganization Meeting:**

Mary Berrigan recommended that the Board consider a motion to approve the minutes of the July 28, 2026 board reorganization meeting; Colleen Larsen seconded the recommendation.

**Motion to approve minutes of the July 2026 Annual Board Reorganization Meeting with corrections:**

Barbara Johansen made a motion to approve the minutes of 7/28/26 board reorganization meeting with corrections; Michael McCann seconded the motion. The Board voted as follows: Nora Aman-Gurvich – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Barbara Johansen – Yes, Michael McCann - Yes. The motion was approved.

**H. Minutes of July 28, 2026 Regular Monthly Meeting**

Mary Berrigan recommended that the Board consider a motion to approve the minutes of the 7/28/26 regular monthly meeting; Colleen Larsen seconded the recommendation.

**Motion to approve the minutes of July 2026 regular monthly meeting:**

Colleen Larsen made a motion to approve the minutes; Regina Wittosch seconded the motion. The Board voted as follows: Nora Aman-Gurvich – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Barbara Johansen – Yes, Michael McCann - Yes. The motion was approved.

**VI. New Business:**

**A. Library Commercial Insurance Renewal**

Regina Wittosch of the Finance Committee recommends that the Board consider a motion to approve to approve renewal for FY 26/27 of the Library's commercial insurance and workers' compensation policies through Utica National Insurance @ \$25,717, which is a 2.1% (\$536) increase over FY25/26; Michael McCann seconded the recommendation.

**Motion to Approve Library Commercial Insurance Renewal:**

Michael McCann made a motion to approve the renewal; Regina Wittosch seconded the motion. The Board voted as follows: Nora Aman-Gurvich – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Barbara Johansen – Yes, Michael McCann - Yes. The motion was approved.

- B. Background checks for employees: reviewed.**
- C. Parking lot safety/signage: reviewed.**
- D. Additional security cameras: reviewed.**

**VII. Old Business: None.**

**VIII. Board Committee Reports:**

- A. Executive Committee – Nora Aman-Gurvich. Reviewed.**
- B. Building & Grounds – Barbara Johansen. Reviewed.**
- C. Community Relations – Barbara Johansen. None.**
- D. Financial - Regina Wittosch. None.**
- E. Personnel Committee – None.**

**IX. Friends of the Library Liaison – Colleen Larsen**

- The Friends are off for the summer and will resume meeting in September.

**X. Director's Report: Reviewed.**

**XII. Personnel Report: None.**

**XIII. Adjournment:**

**A motion to adjourn** the meeting at 7:50pm was made by Regina Wittosch; Michael McCann seconded the motion. The Board voted as follows: Nora Aman-Gurvich – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Barbara Johansen – Yes, Michael McCann - Yes. The motion was approved.

**Motions:**

1. To approve budget transfers and amendments.
2. To approve Warrant #707 (General Fund).
3. To approve Warrant #43 (Capital Fund).
4. To approve minutes of July 2026 annual board reorganization meeting with corrections.
5. To approve minutes of July 2026 regular monthly meeting.
6. To approve the renewal of the Library's Commercial Insurance.
7. To adjourn.

**DATE & TIME FOR UPCOMING MEETINGS:**

- Tuesday, September 22, 2026 – 6:30pm @ the Library

Recorded by Siobhan O'Riordan on July 25, 2026 and submitted on July 26, 2026.