ALBERT WISNER PUBLIC LIBRARY

Board of Trustees Meeting
(In-person at the Library)
June 23, 2026 @ 7:00 PM

Minutes

PRESENT: Board Members Nora Aman-Gurvich, Colleen Larsen, Regina Wittosch, and Mary Berrigan.

Director: Lisa Laico

Recording Secretary: Siobhan O'Riordan

Members of the Public: None.

Absent: Mark Damia, Michael McCann, and Barbara Johansen.

I. Meeting called to order by at 7:05 pm

II. Pledge of Allegiance.

III. Review/Revise Agenda.

IV. Public Comment – Irv Brown.

V. Fiscal Reports:

A. **FY 25/26 Balance Sheets**: Reviewed by the Board.

B. **FY 25/26 P&Ls**: Reviewed by the Board.

C. **FY 25/26 Budget Transfers & Amendments**: None.

D. **FY 26/27 Budget Amendments**:

Regina Wittosh of the Finance Committee recommends that the Board consider a motion to approve the following amendments to the Library Materials budget for the next fiscal year; Colleen Larsen seconded the recommendation:

- Increase account 5040 (Books) from $97,000 to $99,300
- Decrease account 5035 (AV) from $124,000 to $122,550
- Decrease account 5065 (Serials) from $8,750 to $7,900

<u>**Motion to approve 26/27 budget amendments**</u>:

Regina Wittosch made a motion to approve the amendments; Colleen Larsen seconded the motion. The Board voted as follows: Nora Aman-Gurvich – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes. The motion was approved.

E. Warrant #705 (General Fund):

Finance Committee member Regina Wittosch recommended that the Board consider a motion to approve Warrant #705 (General Fund); Mary Berrigan seconded the recommendation.

<u>Motion to Approve Warrant #705 (General Fund)</u>:

Regina Wittosch made a motion to approve Warrant #705 (General Fund); Colleen Larsen seconded the motion. The Board voted as follows: Nora Aman-Gurvich – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes. The motion was approved.

F. Warrant #41 (Capital Fund):

Regina Wittosch of the Finance Committee recommended that the Board consider a motion to approve Capital Fund Warrant #41; Colleen Larsen seconded the recommendation.

<u>Motion to approve Capital Fund Warrant #41</u>:

Regina Wittosch made a motion to approve Capital Fund Warrant #41; Mary Berrigan seconded the motion. The Board voted as follows: Nora Aman-Gurvich – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes. The motion was approved.

G. Approval of new debit/ACH vendor: None.

H. Minutes of May 2026 Regular Monthly Meeting:

Mary Berrigan recommended that the Board consider a motion to approve the minutes of the May 2026 regular monthly meeting; Regina Wittosch seconded the recommendation.

<u>Motion to approve minutes of the May 2026 Regular Monthly Meeting:</u>

Regina Wittosch made a motion to approve the minutes of 5/19/26 regular monthly meeting; Mary Berrigan seconded the motion. The Board voted as follows: Nora Aman-Gurvich – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes. The motion was approved.

VI. **New Business**:

A. **Acceptance of proposed AWPL Foundation FY 2026/2027 reimbursements to Albert Wisner Public Library**:

Regina Wittosch of the Finance Committee recommends that the Board consider a motion to approve the AWPL Foundation reimbursing the Library $70,800.00 in fiscal year 2026/2027 for expenditures on special programming, the Warwick Café Reading Project, museum passes, the Library of Things, and the Foundation's Annual Appeal; Colleen Larsen seconded the recommendation.

Motion to approve the AWPL Foundation reimbursing the Library $70,800 in fiscal year 2026/2027 for the expenses described.

Mary Berrigan made a motion to approve the expenses; Regina Wittosch seconded the motion. The Board voted as follows: Nora Aman-Gurvich – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes. The motion was approved.

B. **Employee Aetna Dental Insurance Plan Renewal 7/15/2026 - 7/14/2027:**

Regina Wittosch of the Finance Committee recommends that the Board consider a motion to approve renewal of the existing Aetna Dental insurance plan for employees for the fiscal year 2026-2027, at an increase of 3.97% and for the Library to pay 85% of the employee premium for the dental plan effective with this renewal; Colleen Larsen seconded the recommendation.

Motion to approve the renewal of the 2026/2027 Aetna Dental Insurance plan:

Regina Wittosch made a motion to approve the renewal; Mary Berrigan seconded the motion. The Board voted as follows: Nora Aman-Gurvich – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes. The motion was approved.

C. **2027-2031 RCLS Plan of Service:**

Nora Aman-Gurvich of the Executive Committee recommends that the Board consider a motion to approve the 2027-2031 RCLS Plan of Service as presented; Colleen Larsen seconded the recommendation.

Motion to Approve the 2027-2031 RCLS Plan of Service:

Mary Berrigan made a motion to approve; Colleen Larsen seconded the motion. The Board voted as follows: Nora Aman-Gurvich - Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch - Yes. The motion was approved.

D. **2027-2031 RCLS Direct Access Plan:**

Nora Aman-Gurvich of the Executive Committee recommends that the Board consider a motion to approve the 2027-2031 RCLS Direct Access Plan as presented; Colleen Larsen seconded the recommendation.

Motion to approve the 2027-2031 RCLS Direct Access Plan:

Regina Wittosch made a motion to approve the plan; Colleen Larsen seconded the motion. The Board voted as follows: Nora Aman-Gurvich - Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch - Yes. The motion was approved.

E. **Revised Date of 3rd Quarter Staff ½ -Day Training**:

Mary Berrigan of the Personnel Committee recommends that the Board consider a motion to change the 3rd Quarter staff ½-day training date from Friday, September 18 to Friday, September 11; Colleen Larsen seconded the recommendation.

Motion to Revise Date of 3rd Quarter Staff ½-Day Training:

Regina Wittosch made a motion to approved the change; Colleen Larsen seconded the motion. The Board voted as follows: Nora Aman-Gurvich - Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch - Yes. The motion was approved.

VII. **Old Business**: None.

VIII. **Board Committee Reports:**

A. **Executive Committee** – Nora Aman-Gurvich. Reviewed.

B. **Building & Grounds** – Regina Wittosch. Reviewed.

C. **Community Relations** – Nora Aman-Gurvich. None

D. **Financial** - Regina Wittosch. None.

E. **Personnel Committee** – None.

IX. **FOL** – Colleen Larsen.

- The Friends are giving the bookstore a refresh using a donation to the Friends from the Foundation.

X. **Director's Report:** Reviewed.

XII. **Personnel Report Review**: None.

XIII. **Adjournment**:

A motion to adjourn the meeting at 8:40pm was made by Regina Wittosch; Colleen Larsen seconded the motion. The Board voted as follows: Nora Aman- Gurvich - Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch - Yes. The motion was approved.

Motions:

1. To approve budget transfers and amendments.
2. To approve Warrant #705 (General Fund.)
3. To approve Warrant #41 (Capital Fund.)
4. To approve minutes of May 2026 regular monthly meeting.
5. To approve AWPL Foundation Reimbursement schedule.
6. To approve renewal of Employee Dental Insurance Plan 26/27.
7. To approve the 2027/2031 RCLS Plan of Service.
8. To approve the 2027-2031 RCLS Direct Access Service.
9. To approve 3rd quarter staff training day revision.
10. To adjourn.

DATE & TIME FOR UPCOMING MEETINGS:

- Tuesday, July 28, 2026 – **6:30pm** @ the Library (both annual reorganization meeting and regular monthly meeting)
- Tuesday, August 25, 2026 – 7:00pm @ the Library

Recorded by Siobhan O'Riordan on June 23, 2026 and submitted on June 24, 2026.