# ALBERT WISNER PUBLIC LIBRARY

## Board of Trustees Meeting
## (In-person at the Library)
## May 19, 2026 @ 7:00 PM

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## Minutes

**PRESENT:** Board Members Nora Aman-Gurvich, Colleen Larsen, Regina Wittosch (arrived at 7:30pm), Mary Berrigan and Michael McCann.

**Director**: Lisa Laico

**Recording Secretary**: Siobhan O'Riordan

**Members of the Public**: None.

**Absent:** Mark Damia and Barbara Johansen.

**I. Meeting called to order by at 7:00 pm**

**II. Pledge of Allegiance.**

**III. Review/Revise Agenda.**

**IV. Public Comment.**

**V. Fiscal Reports:**

A. **FY 25/26 Balance Sheets**: Reviewed by the Board.

B. **FY 25/26 P&Ls**: Reviewed by the Board.

C. **FY 25/26 Budget Transfers & Amendments**:

Colleen Larsen of the Finance Committee recommended that the Board consider a motion to approve the following budget transfers and/or amendments; Michael McCann seconded the recommendation:

a. Increase account 5032 ILS Support by $240 to $21,090 and decrease account 3031 IT Support by $240 to $41,260.

**Motion to approve the above budget transfers and amendments:**

Mary Berrigan made a motion to approve; Michael McCann seconded the motion. The Board voted as follows: Nora Aman-Gurvich – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Michael McCann – Yes. The motion was approved.

D. **Warrant #703 (April 2026 General Fund, revised) and Warrant #704 (General Fund):**

Finance Committee member Colleen Larsen recommended that the Board consider a motion to approve Warrant #703 (General Fund, revised) and Warrant #704 (General Fund); Michael McCann seconded the recommendation.

**<u>Motion to Approve Warrant #703 (General Fund, revised) and Warrant #704 (General Fund)</u>**:

Mary Berrigan made a motion to approve Warrant #703 (General Fund, revised) and Warrant #704 (General Fund); Michael McCann seconded the motion. The Board voted as follows: Nora Aman-Gurvich – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Michael McCann – Yes. The motion was approved.

**E.** **Warrant #40 (Capital Fund):**

Colleen Larsen of the Finance Committee recommended that the Board consider a motion to approve Capital Fund Warrant #40; Michael McCann seconded the recommendation.

**<u>Motion to approve Capital Fund Warrant #40</u>:**

Mary Berrigan made a motion to approve Capital Fund Warrant #40; Michael McCann seconded the motion. The Board voted as follows: Nora Aman-Gurvich – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Michael McCann – Yes. The motion was approved.

**F.** **Approval of new debit/ACH vendor:** Ingram Content Group, Inc.; Traf-Sys People Counting Systems

Colleen Larsen of the Finance Committee recommends that the Board consider a motion to approve paying both Ingram Content Group, Inc.; Traf-Sys People Counting Systems by ACH/debit; Mary Berrigan seconded the recommendation.

**<u>Motion to approve paying both Ingram Content Group and Traf-Sys People Counting Systems by ACH/debit</u>:**

Michael McCann made a motion to approve the additional ACH/debit vendors; Mary Berrigan seconded the motion. The Board voted as follows: Nora Aman-Gurvich – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Michael McCann – Yes. The motion was approved.

**G.** Minutes of 4/28/26 Regular Monthly Meeting:

Mary Berrigan recommended that the Board consider a motion to approve the minutes of the April 2026 regular monthly meeting; Michael McCann seconded the recommendation.

**<u>Motion to approve minutes of the April 28, 2026 Regular Monthly Meeting:</u>**

Michael McCann made a motion to approve the minutes of 4/28/26 regular monthly meeting; Colleen Larsen seconded the motion. The Board voted as follows: Nora Aman-Gurvich - Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Michael McCann – Yes. The motion was approved.

VI. **New Business**:

A. **July 2026 Board reorganization meeting** – the Board agreed to hold the reorganization meeting on July 28 at 6:30pm.

B. **AWPL 2027 100th Anniversary** – update on 5/15/26 brainstorming meeting.

**C. RCLS IT Services Support – 2027:**

Regina Wittosch of the Finance Committee recommends that the Board consider a motion to approve the RCLS IT Services Contract for calendar year 2027 @ $42,149; Colleen Larsen seconded the recommendation.

**Motion to Approve RCLS IT Services Support – 2027:**

Regina Wittosch made a motion to approve; Michael McCann seconded the motion. The Board voted as follows: Nora Aman-Gurvich - Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Michael McCann – Yes; Regina Wittosch - Yes. The motion was approved.

D. **SEQRA Resolution on HVAC System Replacement SED Project #44-21-0106-6-024-008**

Michael McCann recommends that the Board consider a motion to approve a resolution designating the HVAC project as a Type II Action under SEQRA; Colleen Larsen seconded the recommendation. The resolution reads as follows:

*Be it resolved that the Board of Trustees of Albert Wisner Public Library, as the Lead Agency for the New York State Environmental Quality Review Act (SEQRA) process, declares that the "HVAC System Replacement," identified as Project Number 44-21-01016-6-024-008, is classified as a Type II Action under SEQRA. Type II actions are defined in New York Codes, Rules and Regulations Chapter VI, Section 617 – State Environmental Quality Review - as "replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site." As a Type II Action, there is no further review required under SEQRA.*

**Motion to approve SEQRA Resolution on HVAC System Replacement:**

Michael McCann made a motion to approve the SEQRA Resolution on HVAC system replacement; Mary Berrigan seconded the motion. The Board voted as follows: Nora Aman-

Gurvich - Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Michael McCann – Yes; Regina Wittosch - Yes. The motion was approved.

**VII**. <u>**Old Business**</u>:

a) **Public service desk resurfacing – revised pricing**:

Regina Wittosch of the Finance Committee recommends that the Board consider a motion to approve revised, lower pricing from Five Star Granite and Marble to resurface only the Circulation and Help Desks @ $22,950; Colleen Larsen seconded the recommendation.

<u>**Motion to approve the revised pricing from Five Star Granite & Marble:**</u>

Regina Wittosch made a motion to approve the revised pricing; Michael McCann seconded the motion. The Board voted as follows: Nora Aman-Gurvich - Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Michael McCann – Yes; Regina Wittosch - Yes. The motion was approved.

**VIII.** <u>**Board Committee Reports**</u>**:**

**A.** **Executive Committee** – Nora Aman-Gurvich. Reviewed.

**B.** **Building & Grounds** – Regina Wittosch. Reviewed.

**C.** **Community Relations** – Nora Aman-Gurvich. None

**D.** **Financial** - Regina Wittosch. None.

**E.** **Personnel Committee** – None.

**IX.** **FOL** – Colleen Larsen.

- Summer book sale is scheduled for May 30 and 31.
- Bookstore will undergo a facelift.

**X.** **Director's Report:** Reviewed.

<u>**Motion to approve closing of Library to allow for resurfacing of service desks**</u>**:**

Michael McCann made a motion to approve the closure of the Library to the public (staff will work as scheduled) on June 9, 2026, and a delayed opening until noon on June 10, 2026, to allow for the resurfacing of the Circulation and Help desks; Regina Wittosch seconded the motion. The Board voted as follows: Nora Aman-Gurvich - Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Michael McCann – Yes; Regina Wittosch - Yes. The motion was approved.

**XII**. **Personnel Report Review**: None.

**XIII. Adjournment**:

**<u>A motion to adjourn</u>** the meeting at 8:05pm was made by Michael McCann; Regina Wittosch seconded the motion. The Board voted as follows: Nora Aman- Gurvich - Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Michael McCann – Yes; Regina Wittosch - Yes. The motion was approved.

**<u>Motions</u>:**

1. To approve budget transfers and amendments.
2. To approve Warrant #703 (General Fund, revised) and Warrant #704 (General Fund.)
3. To approve Warrant #40 (Capital Fund.)
4. To approve new debit/ACH vendors.
5. To approve minutes of April 2026 regular monthly meeting.
6. To approve RCLS IT Services Support (2027).
7. To approve SEQRA Resolution on HVAC system replacement.
8. To approve revised pricing from Five Star Granite & Marble.
9. To approve the closing/delayed opening of Library to allow for resurfacing of service desks.
10. To adjourn.

. **Date & Time for Upcoming Meeting:**

- June 23, 2026 – Regular Monthly Meeting at 7:00pm

Recorded by Siobhan O’Riordan on May 19, 2026 and submitted on May 20, 2026.