

ALBERT WISNER PUBLIC LIBRARY

Board of Trustees Meeting (In-person at the Library) February 24, 2026 @ 7:00 PM

Minutes

PRESENT: Board Members Mark Damia, Barbara Johansen, Nora Aman-Gurvich, Regina Wittosch, Mary Berrigan and Michael McCann.

Director: Lisa Laico

Recording Secretary: Siobhan O’Riordan

Members of the Public: None.

Absent: Colleen Larsen

I. Meeting called to order by at 7:00 pm

II. Pledge of Allegiance.

III. Review/Revise Agenda. None.

IV. Public Comment.

V. Fiscal Reports:

A. FY 25/26 Balance Sheets: Reviewed by the Board.

B. FY 25/26 P&Ls: Reviewed by the Board.

C. FY 25/26 Budget Transfers & Amendments:

Regina Wittosch of the Finance Committee recommended that the Board consider a motion to approve the following budget transfers and amendments; Mary Berrigan seconded the recommendation:

- a. Increase income account 4120.3 Senate Bullet Aid Grant by \$8,928.59 and increase expense account 5030-03 by \$8,928.59.
- b. Increase expense account #5188 Copier Maintenance & Support by \$1,000 and reduce expense account #5310 Medical/Dental/Vision by \$1,000.
- c. Increase expense account #5230 Insurance by \$8,030.40 and reduce expense account #5310 Medical/Dental/Vision by \$8,030.40.

Motion to approve the above budget transfers and amendments:

Regina Wittosch made a motion to approve; Michael McCann seconded the motion. The

Board

voted as follows: Mark Damia – Yes; Barbara Johansen – Yes; Mary Berrigan –

Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Michael McCann – Yes. The motion was approved.

D. Warrant #701 (General Fund):

Finance Committee member Regina Wittosch recommended that the Board consider a motion to approve Warrant #701 (General Fund); Nora Aman-Gurvich seconded the recommendation.

Motion to Approve Warrant #701 (General Fund):

Barbara Johansen made a motion to approve Warrant #701 (General Fund); Michael McCann seconded the motion. The Board voted as follows: Mark Damia – Yes; Barbara Johansen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Michael McCann – Yes. The motion was approved.

E. Warrant #37 (Capital Fund):

Regina Wittosch of the Finance Committee recommended that the Board consider a motion to approve Capital Fund Warrant #37; Nora Aman-Gurvich seconded the recommendation.

Motion to approve Capital Fund Warrant #37:

Mary Berrigan made a motion to approve Capital Fund Warrant #37; Barbara Johansen seconded the motion. The Board voted as follows: Mark Damia – Yes; Barbara Johansen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Michael McCann – Yes. The motion was approved.

F. **Motion to approve new debit/ACH vendor:** None.

G. Barbara Johansen recommended that the Board consider a motion to approve the minutes of the January 2026 regular monthly meeting; Regina Wittosch seconded the recommendation.

Motion to approve minutes of the January 27, 2026 Regular Monthly Meeting:

Regina Wittosch made a motion to approve the minutes of the 1/17/26 regular monthly meeting; Mary Berrigan seconded the motion. The Board voted as follows: Mark Damia – Yes; Barbara Johansen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Michael McCann – Yes. The motion was approved.

VI. **New Business:**

A. **Annual Elevator Maintenance Contract:**

Regina Wittosch of the Finance Committee recommends that the Board consider a motion to approve renewal of the Library's annual elevator maintenance contract with TK Elevator Corporation @ \$3,840.83; Nora Aman-Gurvich seconded the recommendation.

Motion to Renew Annual Elevator Maintenance Contract

Regina Wittosch made a motion to approve renewal of the Library's annual elevator maintenance contract with TK Elevator Corporation; Barbara Johansen seconded the motion. The Board voted as follows: Mark Damia – Yes; Barbara Johansen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Michael McCann – Yes. The motion was approved.

B. Renewal of Annual HVAC Digital Control Contract:

Regina Wittosch of the Finance Committee recommends that the Board consider a motion to approve renewal of the Library's annual maintenance contract with Encon Services & Supply, Inc. for remote online maintenance of the HVAC operating system @ \$5,752.00; Nora Aman-Gurvich seconded the recommendation.

Motion to Renew Annual HVAC Digital Control Contract

Mary Berrigan made a motion to approve renewal of the Library's annual maintenance contract with Encon Services & Supply; Barbara Johansen seconded the motion. The Board voted as follows: Mark Damia – Yes; Barbara Johansen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Michael McCann – Yes. The motion was approved.

C. Replacement of Community Room Tables:

Regina Wittosch of the Finance Committee recommended that the Board consider a motion to approve replacing the Community Room tables at a cost not to exceed \$10,046.98. Skoufis January 2026 unrestricted bullet aid of \$8,928.59 will be applied to the cost; Nora Aman-Gurvich seconded the recommendation.

Motion to Approve Replacing Community Room Tables

Barbara Johansen made a motion to approve replacing the Community Room tables at a cost not to exceed \$10,046.98; Michael McCann seconded the motion. The Board voted as

follows: Mark Damia – Yes; Barbara Johansen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Michael McCann – Yes. The motion was approved.

VII. Old Business:

2025 Annual Report to the Community:

Nora Aman-Gurvich of the Executive Committee recommends that the Board consider a motion to approve the 2025 Annual Report to the Community with corrections; Mark Damia seconded the recommendation.

Motion to approve the 2025 Annual Report to the Community (with corrections):

Nora Aman-Gurvich made a motion to approve the 2025 Annual Report to the Community with discussed corrections; Mark Damia seconded the motion. The Board voted as follows: Mark Damia – Yes; Barbara Johansen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Michael McCann – Yes. The motion was approved.

VIII. Board Committee Reports:

- A. **Executive Committee** – Mark Damia. None.
- B. **Building & Grounds** – Regina Wittosch. Reviewed.
- C. **Community Relations** – Nora Aman-Gurvich. Reviewed.
- D. **Financial** - Regina Wittosch. Reviewed.
- E. **Personnel Committee** – None.

IX. FOL – None.

X. Director's Report: Reviewed.

XII. Personnel Report Review: None.

XIII. Adjournment:

A motion to adjourn the meeting at 8:30pm was made by Regina Wittosch; Mary Berrigan seconded the motion. The Board voted as follows: Mark Damia – Yes; Barbara Johansen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Michael McCann – Yes. The motion was approved.

Motions:

1. To approve budget transfers and amendments.
2. To approve Warrant #701 (General Fund.)
3. To approve Warrant #37 (Capital Fund.)
4. To approve minutes of January 26, 2026 regular monthly meeting.
5. To renew annual elevator maintenance contract.
6. To renew annual HVAC digital control contract.
7. To approve replacement of community room tables not to exceed \$10,046.98.
8. To approve 2025 Annual Report to the Community.
9. To adjourn.

Date & Time for Upcoming Meetings:

- Tuesday, March 24, 2026, 7:00pm - Regular monthly meeting – Board Room
- Tuesday, March 31, 2026, 7:00pm – Public Hearing re: Tax Levy/Trustee Vote 4/14/26 – Community Room
- Tuesday, April 14, 2026 – Annual Tax Levy/Trustee Vote, 9am-9pm, Community Room

Recorded by Siobhan O’Riordan on February 24, 2026 and submitted on March 10, 2026.