

ALBERT WISNER PUBLIC LIBRARY

Board of Trustees Meeting (In-person at the Library) January 27, 2026 @ 7:00 PM

Minutes

PRESENT: Board Members Mark Damia, Colleen Larsen, Nora Aman-Gurvich, Regina Wittosch, Mary Berrigan and Michael McCann.

Director: Lisa Laico

Recording Secretary: Siobhan O’Riordan

Members of the Public: None.

Absent: Barbara Johansen

I. Meeting called to order by at 7:00 pm

II. Pledge of Allegiance.

III. Review/Revise Agenda. None.

IV. Annual Investment Portfolio with James Cha.

V. Fiscal Reports:

A. **FY 25/26 Balance Sheets:** Reviewed by the Board.

B. **FY 25/26 P&Ls:** Reviewed by the Board.

C. **FY 25/26 Budget Transfers & Amendments:**

Motion to increase 5031-01 (Foundation Publicity) by \$1,330.00 and increase 4091 (Foundation Reimbursement) by \$1,330.00.

Nora Aman-Gurvich made a motion to approve the transfer; Michael McCann seconded the motion. The Board voted as follows: Mark Damia – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Michael McCann – Yes. The motion was approved.

D. Warrant #700 (General Fund):

Finance Committee member Regina Wittosch recommended that the Board consider a motion to approve Warrant #700 (General Fund); Mary Berrigan seconded the recommendation.

Motion to Approve Warrant #700 (General Fund):

Mary Berrigan made a motion to approve Warrant #700 (General Fund); Nora Aman-Gurvich seconded the motion. The Board voted as follows: Mark Damia – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Michael McCann – Yes. The motion was approved.

E. Warrant #36 (Capital Fund):

Regina Wittosch of the Finance Committee recommended that the Board consider a motion to approve Capital Fund Warrant #36; Michael McCann seconded the recommendation.

Motion to approve Capital Fund Warrant #36:

Mary Berrigan made a motion to approve Capital Fund Warrant #36; Colleen Larsen seconded the motion. The Board voted as follows: Mark Damia – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Michael McCann – Yes. The motion was approved.

F. Motion to approve new debit card vendor:

Regina Wittosch of the Finance Committee recommended that the Board consider a motion to approve adding WVT Fiber as an approved debit/ACH vendor; Nora Aman-Gurvich seconded the recommendation.

Motion to approve WVT Fiber as an approved debit/ACH vendor:

Colleen Larsen made a motion to approve adding WVT Fiber as an approved debit/ACH vendor; Mary Berrigan seconded the motion. The Board voted as follows: Mark Damia – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Michael McCann – Yes. The motion was approved.

G. Regina Wittosch recommended that the Board consider a motion to approve the minutes of the December 2025 regular monthly meeting; Colleen Larsen seconded the recommendation.

Motion to approve minutes of the December 16, 2025 Regular Monthly Meeting:

Regina Wittosch made a motion to approve the minutes of the 12/16/25 regular monthly meeting; Mary Berrigan seconded the motion. The Board voted as follows: Mark Damia – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Michael McCann – Yes. The motion was approved.

VI. New Business:

A. November 2026 & December 2026 Regular Board Meeting Date Changes:

Nora Aman-Gurvich recommended that the Board consider a motion to move the dates of the November 2026 and December 2026 regular monthly Board meetings forward by one week, to November 17 and December 15, respectively; Michael McCann seconded the recommendation.

Motion to Approve November 2026 & December 2026 Regular Board Meeting Date Changes:

Regina Wittosch made a motion to approve the November and December 2026 Regular Board Meeting Date Changes; Mary Berrigan seconded the motion. The Board voted as follows: Mark Damia – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Michael McCann – Yes. The motion was approved.

B. Review of drafts – FY 2026/2027 library operating budget – reviewed.

C. 2026 Library Tax Levy and Trustee Vote:

Mark Damia of the Executive Committee recommended that the Board consider the following four motions related to the April 14, 2026 tax levy and Trustee vote; Colleen Larsen seconded the recommendation:

- i. *Motion to approve use of an optical voting machine, or paper ballots if needed, for the 2026 vote.*
- ii. *Motion to approve the proposed FY 2026-2027 library operating budget, with a 2026-2027 tax levy amount of 7%.*
- iii. *Motion to approve publishing Legal Notices about the vote, as required by law.*
- iv. *Motion to appoint Jody DeGroat (AWPL) and Jennifer Bengel (WVCSD) as Clerks of the Election.*

Motion to approve four motions related to the April 14, 2026 tax levy and Trustee vote:

Mary Berrigan made a motion to approve the above four motions related to the April 14, 2026 tax levy and Trustee vote; Michael McCann seconded the motion. The Board voted as follows: Mark Damia – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Nora Aman-Gurvich – Yes; Michael McCann – Yes. Regina Wittosch abstained. The motion was approved.

D. 2025 Annual Report to the Community – distributed to Board members.

VII. Old Business:

Follow-up discussion on fiscal planning: discussion ongoing.

VIII. Board Committee Reports:

- A. **Executive Committee** –Mark Damia. None.
- B. **Building & Grounds** – Regina Wittosch. Reviewed.
- C. **Community Relations** – Nora Aman-Gurvich. Reviewed.
- D. **Financial** - Regina Wittosch. None.
- E. **Personnel Committee** – Colleen Larsen. Reviewed.

IX. FOL – Mary Berrigan.

X. Director’s Report: Reviewed.

XII. Personnel Report Review:

Colleen Larsen made a recommendation that the Board consider a motion to approve the January 2026 personnel report; Michael McCann seconded the recommendation.

Motion to approve the January 2026 Personnel Report:

Colleen Larsen made a motion to approve the January 2026 Personnel Report; Michael McCann seconded the motion. The Board voted as follows: Mark Damia – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Michael McCann – Yes. The motion was approved.

XIII. Adjournment:

A motion to adjourn the meeting at 8:40pm was made by Colleen Larsen; Mary Berrigan seconded the motion. The Board voted as follows: Mark Damia – Yes; Colleen Larsen – Yes; Mary Berrigan – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Michael McCann – Yes. The motion was approved.

Motions:

1. Motion to increase 5031-01 (Foundation Publicity) by \$1,330.00 and increase 4091 (Foundation Reimbursement) by \$1,330.00.
2. To approve Warrant #700 (General Fund.)
3. To approve Warrant #36 (Capital Fund.)

4. To approve WVT has a debit/ACH vendor.
5. To approve minutes of December 16, 2025 regular monthly meeting.
6. To approve November 2026 and December 2026 board meeting dates.
7. To approve four motions related to the April 14, 2026 tax levy and Trustee vote.
8. To approve the January 2026 Personnel Report.
9. To adjourn.

Date & Time for Upcoming Meetings:

Regular monthly meeting: Tuesday, February 24, 2026 at 7:00pm @ AWPL.

Recorded by Siobhan O’Riordan on January 27, 2026 and submitted on January 29, 2026.