

ALBERT WISNER PUBLIC LIBRARY

Board of Trustees Meeting

(In-person at the Library)

July 22, 2025 @ 6:30 PM

Minutes

PRESENT: Board Members Colleen Larsen, Regina Wittosch, Barbara Johansen, Nora Aman-Gurvich, Mary Berrigan and Michael McCann.

Director: Lisa Laico

Recording Secretary: Siobhan O’Riordan

Members of the Public: None.

Absent: Mark Damia

I. Meeting called to order by at 6:35 pm

II. Pledge of Allegiance.

III. Review/Revise Agenda. Add Creality to Additional Debit Card Vendors.

IV. Public Comment: None.

V. Fiscal Reports:

A. FY 2024 – 2025 Final Balance Sheets: Reviewed by the Board.

B. FY 2024 – 2025 Final P&L: Reviewed by the Board.

C. Budget Transfers & Amendments:

Regina Wittosch of the Finance Committee recommended that the Board consider a motion to approve the budget transfers described below; Michael McCann seconded the recommendation:

FY 24/25 Budget Transfers:>

Transfer to:

Account 5140 Travel/Training: +\$48.40

Account 5110 Telecommunications & Internet: + \$542.57

Account 5200 Fuel & Utilities: +\$4,630.28

Account 5240 Other Maintenance: +\$40,880.90

Account 5160 Professional fees: +\$123.07

Account 5120 Postage: +\$2,030.98

Account 5130 Publicity: +\$64.00

Transfer from:

Account 5310 Medical/Dental/Vision/EAP: -\$48,320.20

FY 25/26 Budget Transfers:>

Transfer to:

Account 5140 Travel/Training: +\$1,500

Account 5026 Outreach Programming & Supplies: +\$1,000

Account 5120 Postage: +\$2,000

Account 5200 Fuel & Utilities: +\$5,000

Account 5240 Other Maintenance: +\$9,500

Transfer from:

Account 5025 Programming: -\$5,500

Account 5310 Medical/Dental/Vision/EAP: -\$13,500

Motion to approve proposed budget transfers:

Michael McCann made a motion to approve the 24/25 and FY 25/26 budget transfers; Regina Wittosch seconded the motion. The Board voted as follows: Colleen Larsen – Yes; Regina Wittosch – Yes; Mary Berrigan – Yes; Nora Aman-Gurvich – Yes; Barbara Johansen – Yes; Michael McCann – Yes. The motion was approved.

D. Warrant #694 (General Fund):

Finance Committee member Regina Wittosch recommended that the Board consider a motion to approve Warrant #694 (General Fund); Colleen Larsen seconded the recommendation.

Motion to Approve Warrant #694 (General Fund):

Regina Wittosch made a motion to approve Warrant #694 (General Fund); Barbara Johansen seconded the motion. The Board voted as follows: Colleen Larsen – Yes; Regina Wittosch – Yes; Mary Berrigan – Yes; Nora Aman-Gurvich – Yes; Barbara Johansen – Yes; Michael McCann – Yes. The motion was approved.

E. New credit card vendors:

Regina Wittosch recommended that the Board consider a motion to approve the adding the following credit card vendors; Barbara Johansen seconded the recommendation:

- Public Broadcasting System (PBS Passport)
- Creality Store

Motion to approve new credit card vendors:

Mary Berrigan made a motion to approve the additional credit card vendors; Colleen Larsen seconded the motion. The Board voted as follows: Colleen Larsen – Yes; Regina Wittosch – Yes; Mary Berrigan – Yes; Nora Aman-Gurvich – Yes; Barbara Johansen – Yes; Michael McCann – Yes. The motion was approved.

- F. Colleen Larsen recommended that the Board consider a motion to approve the minutes of the June 24, 2025 meeting; Barbara Johansen seconded the recommendation.

Motion to approve minutes of the June, 24 2025 Regular Monthly Meeting:

Mary Berrigan made a motion to approve the minutes of the 6/24/25 meeting; Colleen Larsen seconded the motion. The Board voted as follows: Colleen Larsen – Yes; Regina Wittosch – Yes; Mary Berrigan – Yes; Nora Aman-Gurvich – Yes; Barbara Johansen – Yes; Michael McCann – Yes. The motion was approved.

VI. **New Business:**

- a. **Sugar Loaf Double-Taxation Issue** – reviewed.
- b. **Policy Review: updated Code of Conduct** – reviewed.

VII. **Old Business:** None.

VII. **Board Committee Reports:** Reviewed.

- A. **Executive Committee** –Nora Aman-Gurvich. None.
- B. **Building & Grounds** – Regina Wittosch. Reviewed.
- C. **Community Relations** – Nora Aman-Gurvich. Reviewed.
- D. **Financial** - Regina Wittosch. Reviewed.
- E. **Personnel Committee** – Colleen Larsen. None.

IX. **FOL** - Colleen Larsen. The Friends of the Library will resume meeting in September 2025.

X. **Director's Report:** Reviewed.

XII. **Executive Session:** None.

Barbara Johansen recommended that the Board consider a motion to approve the July 2025 personnel report; Colleen Larsen seconded the motion.

Motion to approve the July 2025 personnel report:

Barbara Johansen made a motion to approved the July 2025 personnel report; Colleen Larsen seconded the motion. The Board voted as follows Colleen Larsen – Yes; Regina Wittosch – Yes; Mary Berrigan – Yes; Nora Aman-Gurvich – Yes; Barbara Johansen – Yes; Michael McCann – Yes. The motion was approved.

XIII. Adjournment:

A motion to adjourn the meeting at 7:40pm was made by Michael McCann; Barbara Johansen seconded the motion. The Board voted as follows Colleen Larsen – Yes; Regina Wittosch – Yes; Mary Berrigan – Yes; Nora Aman-Gurvich – Yes; Barbara Johansen – Yes; Michael McCann – Yes. The motion was approved.

Motions:

1. To approve budget transfers.
2. To approve Warrant #694 (General Fund.)
3. To approve new credit card vendors.
4. To approve minutes of June 2025 regular monthly meeting.
5. To approve the July 2025 Personnel Report.
6. To adjourn.

XIV. Date & Time for Upcoming Meetings:

Regular monthly meeting: Tuesday, August 26, 2025, 7:00pm @ AWPL

Recorded by Siobhan O’Riordan on July 22, 2025 and submitted on July 24, 2025.