

# ALBERT WISNER PUBLIC LIBRARY

## Board of Trustees Meeting (In person at the Library) July 19, 2022 at 7:00 PM

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### Minutes

**PRESENT:** Board Members: Regina Wittosch, Mary Berrigan, Nora Aman-Gurvich, Mark Damia, and Barbara Johansen

**Director:** Lisa Laico

**Recording Secretary:** Siobhan O’Riordan

**Members of the Public:** Christine Tyler, Scott Hallowell, Billie Gallo

**Absent:** TAB; Wayne Rossi; Colleen Larsen.

- I. **Meeting called to order by Regina Wittosch at 7:08 pm**
- II. **Pledge of Allegiance**
- III. **Swearing in of New Trustee – Barbara Johansen 2022-2027 (5 year term)**
- IV. **Review/Revise Agenda**
- V. **Fiscal Reports:**
  - A. FY 2020 – 2021 Balance Sheets: Reviewed by the Board.
  - B. FY 2020 – 2021 P&L: Reviewed by the Board.
  - C. **Motion to Approve Budget Amendments:**
    - 1) **Motion to increase 5120 Postage to \$7,885.24 and 5130 Publicity to \$10,732.11 and to decrease 5100 Supplies to \$19,382.65.**

Nora Aman-Gurvich made a motion to approve; Mark Damia seconded the motion. The Board voted as follows: Mark Damia – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Mary Berrigan – Yes; Barbara Johansen - Yes. The motion was approved.
    - 2) **Motion to increase 5040-01 Foundation to \$1,900.00 and to decrease 5025-01 Foundation to \$8,350.00.**

Mark Damia made a motion to approve; Barbara Johansen seconded the motion. The Board voted as follows: Mark Damia – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Mary Berrigan – Yes; Barbara Johansen - Yes. The motion was approved.

D. **Motion to Approve Warrant #658:**

Nora Aman-Gurvich made a motion to approve Warrant #658; Mark Damia seconded the motion. The Board voted as follows: Mark Damia – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Mary Berrigan – Yes; Barbara Johansen - Yes. The motion was approved.

E. **Motion to approve Library expenses to be reimbursed by the Library Foundation** – None.

F. **Motion to approve additional debit card vendors as needed:** None.

VI. **Motion to approve Minutes of June 21, 2022 Regular Board Meeting:**

Mark Damia made a motion to approve the minutes; Nora Aman-Gurvich seconded the motion. The Board voted as follows: Mark Damia – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Mary Berrigan – Yes; Barbara Johansen - Yes. The motion was approved.

VII. **New Business:**

A. **Motion to nominate Billie M. Gallo to the RCLS Board of Trustees, representing Orange Co:**

Nora Aman-Gurvich made a motion to approve the nomination; Mark Damia seconded the motion. The Board voted as follows: Mark Damia – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Mary Berrigan – Yes; Barbara Johansen - Yes. The motion was approved.

VIII. **Old Business:**

A. Patio Shade Project: Still waiting for a second estimate on the landscaping plan suggested by landscape architect, Karen Arent.

IX. **Board Committee Reports**

A. **Executive** – None.

B. **Building and Grounds** – Daubert’s Landscaping will remove dead bushes in front of library along walkway. Regina will talk to Chris Daubert again about the use of “safe” salt along walkways adjacent to plantings.

C. **Community Relations** – Nora Aman-Gurvich. Alan and Leslie Burger of Library Development Solutions will handle the Library’s next Strategic Plan with the first push beginning this fall.

D. **Financial** – Regina Wittosch. None.

E. **Personnel –**

**Motion to approve June 2022 Personnel Report** (tabled at June 21 meeting):

Mark Damia made a motion to approve; Nora Aman-Gurvich seconded the motion. The Board voted as follows: Mark Damia – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Mary Berrigan – Yes; Barbara Johansen - Yes. The motion was approved.

**Motion to approve July 2022 Personnel Report after review in Executive Session:**

Mark Damia made a motion to approve; Nora Aman-Gurvich seconded the motion. The Board voted as follows: Mark Damia – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Mary Berrigan – Yes; Barbara Johansen - Yes. The motion was approved.

X. **FOL: Colleen Larsen. None.**

XI. **TAB Report: None.**

XII. **Director’s Report –** Distributed to Board.

XIII. **Public Comment –** Billie Gallo thanked the Board for their support in nominating her to represent Orange County as a RCLS Trustee. She is excited to be joining the staff of the Albert Wisner Public Library.

XIV. **Executive Session:** Personnel Matters.

**Mark Damia made a motion to go into Executive Session;** Mary Berrigan seconded the motion. The Board voted as follows: Mark Damia – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Mary Berrigan – Yes; Barbara Johansen - Yes. The motion was approved.

XV. **Adjournment:**

**A motion to adjourn** the meeting was made by Regina Wittosch; Mary Berrigan seconded the motion. The Board voted as follows: Mark Damia – Yes; Regina Wittosch – Yes; Nora Aman-Gurvich – Yes; Mary Berrigan – Yes; Barbara Johansen - Yes. The motion was approved.

**Motions:**

1. To increase 5120 Postage to \$7,885.24 and 5130 Publicity to \$10,732.11, and to decrease 5100 Supplies to \$19, 382.65.
2. To increase 5040-01 Foundation to \$1,900 and to decrease 5025-01 Foundation to \$8,350.
3. To approve Warrant #658.

4. To approve minutes of June 21, 2022 Regular Board Meeting.
5. To nominate Billie M. Gallo to the RCLS Board of Trustees representing Orange County.
6. To approve June 21, 2022 Personnel Report (tabled at June 21 meeting).
7. To approve the July 2022 Personnel Report.
8. To go into Executive Session.
9. To adjourn.

**XVI. Date & Time for Upcoming Meeting(s):**

- Regular Board Meeting is tentatively scheduled for Tuesday, August 23, 2022 at 7pm at the library pending polling of all members. Tabled for a motion to approve at the August meeting.

Recorded by Siobhan O’Riordan July 19, 2022 and submitted on July 25, 2022.