

# Albert Wisner Public Library

## Operating Budget

Comparison: FY 2022/2023 and FY 2023/2024

Code	Income Item				
		FY 2022/2023			FY 2023/2024
4000	Taxes	\$1,656,990.00			\$1,690,129.00
					Tax levy approved 4/4/2023
4020	Library Charges	\$9,000.00			\$12,700.00
4040	Interest	\$30,000.00			\$30,000.00
4080	Gifts	\$35,000.00			\$40,000.00
4120	Grants	\$7,000.00			\$7,800.00
..					
4150	Reserve Appropriation	0			\$92,806.00
	Total	\$1,737,990.00			\$1,873,435.00
	<b>Expense Item</b>				
5000	Salaries & Benefits		\$1,022,000.00		\$1,172,850.00
	Salaries	\$780,000.00			\$866,500.00
	Medical	\$100,000.00			\$153,500.00
	Other Benefits	\$12,000.00			\$12,150.00
	FICA	\$55,000.00			\$65,700.00
	NYS Retirement	\$75,000.00			\$75,000.00
5100	Library Materials		\$220,000.00		\$220,000.00
	Books	\$98,650.00			\$100,300.00
	AV	\$113,350.00			\$113,200.00
	Serials	\$8,000.00			\$6,500.00
5200	Programming		\$40,000.00		\$50,000.00
5300	Technology/Equipment		\$132,990.00		\$89,235.00
	Equipment	\$109,490.00			\$68,735.00
	Tele/Internet	\$6,000.00			\$6,000.00
	Maintenance	\$17,500.00			\$14,500.00
5400	Building Maintenance		\$217,000.00		\$212,000.00
	Utilities	\$55,000.00			\$72,000.00
	Cleaning/Upkeep	\$42,000.00			\$40,000.00
	Other Maintenance	\$120,000.00			\$100,000.00
5500	Professional Fees/Insurance		\$70,000.00		\$84,350.00
5600	Office/Supplies		\$36,000.00		\$45,000.00
	Total		\$1,737,990.00		\$1,873,435.00

# Albert Wisner Public Library

## Operating Budget Annotations

FY 2023-2024

July 1, 2023 - June 30, 2024

Debt service for the new library bond is not included in the Library's operating budget. It is listed as a separate item on the annual school tax bill. This rate decreased by 16% in 2017 through a combination of savings from refinancing and by using the funds from the 2016 sale of the old Colonial Avenue library building to pay down the principal. This lower rate will remain the same.

- **SALARIES and BENEFITS: Acct Code: 5000** -- covers the cost of staff salaries and benefits for 17.5 FTE library employees. After multiple staff retirements resulted in savings for the current year, the Library's staff is now restored to its previous level. The Library continues to comply with NYS Minimum Wage. Other benefits include FICA, health insurance and required disability, and workers' compensation. This also covers staff development and training.
- **LIBRARY MATERIALS: Acct Code: 5100** -- covers the purchase of all materials used by the public and staff. Items include books, DVDs, books on CD, music CDs, online databases, e-books and other digital content as well as e-readers, magazines, newspapers and microfilm.
- **PROGRAMMING: Acct Code: 5200** -- covers the cost of Library programs such as the Children's Summer Reading Program, story hours, lectures and presentations, book discussions and enrichment programs for people of all ages and many special activities. The Albert Wisner Public Library Foundation provides additional private support for programming such as concerts, museum passes, Teen Battle of the Books, and the Warwick Children's Book Festival. The demand for quality programs throughout the year for all ages continues to be strong, with participation rebounding as the pandemic wanes. The Friends of the Library and the AWPL Foundation commit \$10,000 and \$30,000 respectively in general support of the FY 2023-2024 operating budget.
- **TECHNOLOGY/EQUIPMENT: Acct Code: 5300** -- covers the operating cost of providing access to computers and the internet in the Library as well as the purchase, repair and maintenance of all library equipment. The Ramapo Catskill Library System provides technical support for the Library's computer system. Also covers wireless access and all telecommunications costs including internet service and costs associated with maintaining the Library's website, which provides access to online program registration, and to library collections, information about programs and services, and research databases, 24/7.
- **BUILDING MAINTENANCE: Acct Code: 5400** -- covers utilities as well as custodial supplies, routine building maintenance and repair such as HVAC maintenance, snow removal and grounds upkeep.
- **PROFESSIONAL FEES/INSURANCE: Acct Code: 5500** -- covers bookkeeping, payroll services, accounting, consulting and attorney fees, plus the Library's membership in the American Library Association, the New York Library Association and the Orange County Library Association. Because of stagnant NYS funding, the Ramapo Catskill Library System continues to exact an annual service fee for all members. This fee covers costs for delivery of library materials, staff training and other administrative support from RCLS. The cost of insurance for the building and its contents is included here, as is liability insurance and Director's and Officer's insurance.
- **OFFICE/SUPPLIES: Acct Code: 5600** -- includes office and library supplies, processing fees for materials, postage, telephone, bank fees and the cost of publicity for the Library, including publication of the all of the Library's weekly electronic newsletters and of its quarterly printed newsletter.