

Albert Wisner Public Library

Operating Budget

Comparison: FY 2023/2024 and FY 2024/2025

Code	Income Item	FY 2023/2024	FY 2024/2025
4000	Taxes	\$1,690,129.00	\$1,757,734.00
4020	Library Charges	\$12,500.00	\$14,000.00
4040	Interest	\$30,000.00	\$60,000.00
4080	Gifts	\$40,000.00	\$40,000.00
4120	Grants	\$7,900.00	\$7,900.00
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4150	Reserve Appropriation	\$84,506.00	\$162,756.00
	Total	\$1,865,035.00	\$2,042,390.00
	Expense Item		
5000	Salaries & Benefits	\$1,160,200.00	\$1,335,025.00
	Salaries	\$862,000.00	\$993,000.00
	Medical	\$147,000.00	\$177,675.00
	Workers' Comp/ Disability/Training	\$12,200.00	\$13,350.00
	FICA	\$64,000.00	\$76,000.00
	NYS Retirement	\$75,000.00	\$75,000.00
5100	Library Materials	\$220,000.00	\$215,200.00
	Books	\$98,650.00	\$94,300.00
	AV	\$113,350.00	\$113,150.00
	Serials	\$8,000.00	\$7,750.00
5200	Programming & Outreach	\$50,000.00	\$66,500.00
5300	Technology/Equipment	\$91,235.00	\$97,840.00
	Equipment	\$67,985.00	\$79,340.00
	Tele/Internet	\$6,000.00	\$4,800.00
	Maintenance	\$17,250.00	\$13,700.00
5400	Building Maintenance	\$222,250.00	\$200,000.00
	Utilities	\$72,000.00	\$47,000.00
	Cleaning/Upkeep	\$40,250.00	\$53,000.00
	Other Maintenance	\$110,000.00	\$100,000.00
5500	Professional Fees/Insurance	\$77,350.00	\$86,525.00
5600	Office/Supplies	\$44,000.00	\$41,300.00
	Total	\$1,865,035.00	\$2,042,390.00

Albert Wisner Public Library

Operating Budget Annotations

FY 2024/2025 (July 1, 2024 - June 30, 2025)

Debt service for the new library bond is not included in the Library's annual operating budget. It is listed as a separate item on the annual school tax bill. This rate decreased by 16% in 2017, through a combination of savings from refinancing and by using the funds from the 2016 sale of the former Colonial Avenue library building to pay down the principal. This lower rate will remain the same.

- **SALARIES and BENEFITS: Acct Code 5000** -- covers the cost of staff salaries and benefits for 19.5 FTE library employees. The Library added one full-time staff position in 2023. The Library complies with NYS minimum wage. Other benefits include FICA, health insurance, and required disability and workers' compensation, staff development and training.
- **LIBRARY MATERIALS: Acct Code 5100** -- covers the purchase of all library materials used by the public and staff. Items include books, DVDs, books on CD, music CDs, online research database subscriptions such as Ancestry Library Edition and Consumer Reports, e-books and other digital content as well as e-readers, magazines, newspapers and microfilm.
- **PROGRAMMING: Acct Code 5200** -- covers the cost of Library programs such as the Children's Summer Reading Program, story times, lectures and presentations, book discussions and enrichment programs for people of all ages. The Albert Wisner Public Library Foundation provides additional private support for programs such as concerts, dramatic performances, museum passes, Teen Battle of the Books, and the Warwick Children's Book Festival. The demand for quality programs throughout the year for all ages continues to be high. This category also covers newly-added funding for outreach, to enhance and extend the Library's services throughout the community. The Friends of the Library and the AWPL Foundation commit to donating \$10,000 and \$30,000 respectively in support of the operating budget.
- **TECHNOLOGY/EQUIPMENT: Acct Code 5300** -- covers the telecommunications costs of providing access to the internet, computers, printing, scanning and Wi-Fi in the Library, as well as the purchase, repair and maintenance of all Library equipment. The Ramapo Catskill Library System provides technical support for the Library's computer system. The budget line also covers all costs associated with maintaining the Library's website, which provides 24/7 access to the RCLS public access catalog as well as to program registration, information about programs and services, reservations for museum passes and items in the Library of Things, and research databases.
- **BUILDING MAINTENANCE: Acct Code 5400** -- covers utilities, custodial supplies, routine building maintenance and repair such as HVAC maintenance, snow removal and grounds upkeep.
- **PROFESSIONAL FEES/INSURANCE: Acct Code 5500** -- covers bookkeeping, payroll services, accounting, consulting and attorney fees, plus the Library's membership in the American Library Association, the New York Library Association and the Orange County Library Association. Because of stagnant NYS funding to public libraries, the Ramapo Catskill Library System levies an annual service fee for all member libraries. This fee covers costs for delivery of inter-library loans, staff professional development training and other administrative support from RCLS. The cost of insurance for the building and its contents is included here, as is liability insurance and Director's and Officer's insurance.
- **OFFICE/SUPPLIES: Acct Code 5600** -- includes office and library supplies, postage, bank fees and the cost of publicity for the Library, including publication of the all of the Library's weekly e-newsletters and the graphic design, printing and mailing of the Library's quarterly printed newsletter.