Albert Wisner Public Library

Operating Budget

Comparison FY 2016/2017 and Proposed FY 2017/2018

Code	Income Item	Actual			Proposed	
		FY 2016-2017			FY 2017-2018	
4000	Taxes		$1,430,051.00			$1,525,000.00
4020	Library Charges		$55,000.00			$50,000.00
4040	Interest		$15,000.00			$10,000.00
4080	Gifts		$40,000.00			$40,000.00
4120	Grants		$7,000.00			$8,000.00
4150	Reserve Appropriation		$9,457.00			0
	Total		$1,556,508.00			$1,633,000.00
	Expense Item					
5000	Salaries & Benefits		$893,108.00			$943,200.00
	Salaries	$730,552.00			$767,000.00	
	Medical	$92,000.00			$103,000.00	
	Other Benefits	$15,000.00			$15,000.00	
	FICA	$55,556.00			58,200.00.	
5100	Library Materials		$225,000.00			$225,000.00
	Books	$105,000.00			$105,000.00	
	AV	$110,000.00			$110,000.00	
	Serials	$10,000.00			$10,000.00	
5200	Programming		$50,000.00			$50,000.00
5300	Technology/Equipment		$115,100.00			$120,600.00
	Equipment	$87,500.00			82,000.00	
	Tele/Internet	$6,000.00			$6,000.00	
	Maintenance	$21,600.00			$32,600.00	
5400	Building Maintenance		$158,800.00			$178,900.00
	Utilities	$86,000.00			$70,000.00	
	Cleaning/Upkeep	$15,000.00			$26,000.00	
	Other Maintenance	$57,800.00			$82,900.00	
5500	Professional Fees/Insurance		$69,500.00			$66,300.00
5600	Office/Supplies		$45,000.00			$49,000.00
	Total		$1,556,508.00			$1,633,000.00

Albert Wisner Public Library

Operating Budget Annotations
Proposed FY 2017-2108

The Library's operating budget for FY 2017-2018 covers July 1, 2017 - June 30, 2018.

> **Debt Service for the New Library Bond is not included in the Library's Operating Budget and is listed as a separate item on the tax bill. This rate decreased by $0.02/$1,000 in 2016 due to a combination of savings from refinancing and using the funds from the sale of the old library on Colonial Avenue to pay down the principal.**

- **SALARIES and BENEFITS: Acct Code: 5000 --** covers the cost of staff salaries and benefits for 20 FTE library employees. These funds include a 3.25% raise for staff. No new positions have been added for over six years. The Library continues to implement required yearly increases in NYS Minimum Wage. Other benefits include FICA, health insurance and required disability, and workers' compensation. This also covers staff development and training.

- **LIBRARY MATERIALS: Acct Code: 5100 --** covers the purchase of all materials used by the public and staff. Items include books, DVDs, Books on CD, Music CDs, Databases, e-books and other digital content as well as e-readers, magazines, newspapers and microfilm.

- **PROGRAMMING: Acct Code: 5200** -- covers the cost of Library programs such as the Children's Summer Reading Program, story hours, computer instruction classes, book discussion and enrichment programs for people of all ages and many special activities. The Albert Wisner Public Library Foundation provides additional private support for programming such as concerts, museum passes, Teen Battle of the Books, and the Warwick Children's Book Festival. The demand for quality programs throughout the year for all ages continues to be strong with participation at an all time high. This year the AWPL Foundation also provides $25,000 in general support for the Operating Budget as well as for the proposed FY2017-2018 budget.

- **TECHNOLOGY/EQUIPMENT: Acct Code: 5300 --** covers the operating cost of providing access to computers and the Internet in the Library as well as the purchase, repair and maintenance of all library equipment. The Ramapo Catskill Library System provides technical support for the Library's computer system. Also covers wireless access and all telecommunications costs including Internet service and programming costs associated with the Library's website, which provides access to Library collections, to information about programs and services and to research databases 24/7. This year's budget includes funds for increasing broadband access for laptops and portable mobile devices.

- **BUILDING MAINTENANCE: Acct Code: 5400 --** covers utilities as well as custodial supplies, routine building maintenance and repair such as HVAC maintenance, snow removal and grounds upkeep. Electricity supply rates have been reduced by 30% due to decreasing market prices.

- **PROFESSIONAL FEES/INSURANCE: Acct Code: 5500 --** covers bookkeeping, payroll services, accounting, consulting and attorney fees, plus the Library's membership in the American Library Association, the New York Library Association and the Orange County Library Association. Because of stagnant NYS funding, the Ramapo Catskill Library System continues to exact an annual service fee for all members. This fee is to cover costs for delivery of library materials, staff training and other administrative support from RCLS. The cost of insurance for the building and its contents is included here, as is liability insurance and Director's and Officer's insurance.

- **OFFICE/SUPPLIES: Acct Code: 5600 --** includes office and library supplies, processing fees for materials, postage, telephone, bank fees and the cost of publicity for the Library, including publication of the all of the Library's weekly electronic newsletters and its quarterly print newsletter.