

Albert Wisner Public Library

Operating Budget

Comparison Fiscal Year 2014/2015 and Fiscal Year 2015/2016

Code	Income Item			Proposed	
		FY 2014-2015		FY 2015-2016	
4000	Taxes		\$1,232,606.00		\$1,329,982.00
4020	Library Charges		\$55,000.00		\$55,000.00
4040	Interest		\$20,000.00		\$15,000.00
4080	Gifts		\$35,000.00		\$35,000.00
4120	Grants		\$8,000.00		\$5,000.00
4150	Reserve Appropriation		\$166,384.00		\$80,218.00
	Total		\$1,516,990.00		\$1,520,200.00
	Expense Item				
5000	Salaries & Benefits		\$896,190.00		\$875,200.00
	Salaries	\$733,000.00		\$724,000.00	
	Medical	\$72,000.00		\$82,000.00	
	Other Benefits	\$35,190.00		\$14,200.00	
	FICA	\$56,000.00		\$55,000.00	
5100	Library Materials		\$225,000.00		\$225,000.00
	Books	\$105,250.00		\$105,000.00	
	AV	\$109,750.00		\$110,000.00	
	Serials	\$10,000.00		\$10,000.00	
5200	Programming		\$20,000.00		\$50,000.00
5300	Technology/Equipment		\$103,500.00		\$103,700.00
	Equipment	77,500.00		\$77,500.00	
	Tele/DSL	\$6,000.00		\$6,000.00	
	Maintenance	\$20,000.00		\$20,200.00	
5400	Building Maintenance		\$149,300.00		\$158,800.00
	Utilities	\$70,000.00		\$86,000.00	
	Cleaning/Upkeep	\$15,000.00		\$15,000.00	
	Maintenance	\$64,300.00		\$57,800.00	
5500	Professional Fees/Insurance		\$73,000.00		\$62,500.00
5600	Office/Supplies		\$50,000.00		\$45,000.00
	Total		\$1,516,990.00		\$1,520,200.00

Albert Wisner Public Library

Operating Budget Annotations

Fiscal Year 2015/2016

The Library's operating budget for FY 2015/2016 covers July 1, 2015 - June 30, 2016.

Debt Service for the New Library Bond is not included in the Library's Operating Budget and is listed as a separate item on the tax bill. This rate is not expected to change from last year.

- **SALARIES and BENEFITS: Acct Code: 5000** -- covers the cost of staff salaries and benefits for 20 FTE library employees. These funds include a 3.25% raise for staff. No new positions have been added for over 5 years. Salary savings have occurred when staff vacancies are filled by newer employees. Other benefits include FICA, health insurance and required disability, and workers' compensation. This also covers staff development and training.
- **LIBRARY MATERIALS: Acct Code: 5100** -- covers the purchase of all materials used by the public and staff. Items include books, DVDs, Books on CD, Music CDs, Databases, e-books and other digital content as well as e-readers, magazines, newspapers and microfilm.
- **PROGRAMMING: Acct Code: 5200** -- covers the cost of such library programs as the Children's Summer Reading Program, story hours, computer instruction classes, the Books for the Homebound program, book discussion and enrichment programs for people of all ages and any special activity the Library schedules. The Library has a very high program participation rate for children, teens and adults, and the Library Foundation provides additional private support for programming such as musical concerts, parenting programs, Teen Battle of the Books, and the Warwick Children's Book Festival. The demand for quality programs throughout the year for all ages has resulted in a substantial increase in this budget line, which has not risen over several years.
- **TECHNOLOGY/EQUIPMENT: Acct Code: 5300** -- covers the operating cost of providing access to computers and the Internet in the Library as well as the purchase, repair and maintenance of all library equipment. The Ramapo Catskill Library System provides technical support for the Library's computer system. Also covers wireless access and all telecommunications costs including Internet service for the Library's website, which provides access to library collections, to information about programs and services and to research databases 24/7.
- **BUILDING MAINTENANCE: Acct Code: 5400** -- covers utilities as well as custodial supplies, routine building maintenance and repair such as HVAC maintenance, snow removal and grounds upkeep.
- **PROFESSIONAL FEES/INSURANCE: Acct Code: 5500** -- covers bookkeeping, payroll services, accounting, consulting and attorney fees, plus the Library's membership in the American Library Association, the New York Library Association and the Orange County Library Association. Because of stagnant NYS funding, the Ramapo Catskill Library System has instituted an annual service fee which all member libraries must pay. This fee is to cover costs for delivery of library materials, staff training and other administrative support from RCLS. The cost of insurance for the building and its contents is included here, as is liability insurance and Director's and Officer's insurance.
- **OFFICE/SUPPLIES: Acct Code: 5600** -- includes office and library supplies, processing fees for materials, postage, telephone, bank fees and the cost of publicity for the Library, including publication of the Library's weekly electronic newsletter and quarterly print newsletter.